

INFORMATION SERVICES

BUDGET UNIT: NETWORK SERVICES (IAM ALL)

I. GENERAL PROGRAM STATEMENT

Information Services' Network Services Division provides countywide telephone, microwave and radio services and the operation of related hardware, software and communications facilities, including a network of microwave sites.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	17,278,580	17,339,776	19,517,107	20,172,114
Total Revenue	18,016,309	17,339,776	19,794,354	18,172,114
Revenue Over/(Under) Expense	737,729	-	277,247	(2,000,000)
Fixed Assets	3,783,549	2,574,845	2,348,654	2,585,785
Budgeted Staffing		118.1		110.1
<u>Workload Indicators</u>				
Service Calls	23,858	26,000	22,567	26,000
Radios	9,100	8,974	8,845	9,424
Telephone	18,949	19,000	19,646	19,000
Circuits	1,338	1,582	1,582	1,582

Variances between actual and budget for 2001-02 are due to increased services and supplies expenditures and revenues associated with services provided to outside agencies.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Transferred 1.0 Clerk III position to Computer Operations (IAJ) administration to provide centralized clerical support for the department. Added 1.0 Communication Technician II position to cover increased workload in maintaining the county's communication network infrastructure. Deleted 8.0 Public Service Employees positions as a result of reduced workload.

PROGRAM CHANGES

The professional service budget has increased to reflect the 2003 contract costs to complete the GIS Parcel Basemap. This project is estimated to take three years to complete with contract funding provided by the Network Services unreserved retained earning account. Rents and leases budget increased to show pending move to a new single location for ISD's Network Services division.

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GROUP: Administrative/Executive Group
DEPARTMENT: Information Services - Network Services
FUND: Internal Service IAM ALL

FUNCTION: General
ACTIVITY: Tele., Microwv., Radio

	2001-02 Actuals	2001-02 Final Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	6,250,932	6,893,578	7,101,978	(5,998)	7,095,980
Services and Supplies	10,589,101	8,732,396	8,887,460	2,316,693	11,204,153
Central Computer	29,486	9,116	9,116	-	9,116
Other Charges	65,549	105,819	105,819	(38,611)	67,208
Transfers	439,208	390,503	390,503	78,068	468,571
Total Exp Authority	17,374,276	16,131,412	16,494,876	2,350,152	18,845,028
Depreciation	2,142,831	1,208,364	1,208,364	118,722	1,327,086
Total Operating Expense	19,517,107	17,339,776	17,703,240	2,468,874	20,172,114
Revenue					
Use of Money & Property	185	3,000	3,000	(1,500)	1,500
Current Services	19,794,169	17,336,776	17,336,776	833,838	18,170,614
Total Revenue	19,794,354	17,339,776	17,339,776	832,338	18,172,114
Revenue Over/(Under) Exp.	277,247	-	(363,464)	(1,636,536)	(2,000,000)
Fixed Asset Expense					
Equipment	1,681,429	1,750,000	1,750,000	-	1,750,000
Vehicles	22,000				
Equip/Lease Purchase	645,225	824,845	824,845	10,940	835,785
Total Fixed Assets	2,348,654	2,574,845	2,574,845	10,940	2,585,785
Budgeted Staffing		118.1	118.1	(8.0)	110.1

Total Changes in Board Approved Base Budget

Salaries and Benefits	208,400	MOU and retirement.
Services and Supplies	155,064	2% inflation increase.
Total Operating Expense Change	363,464	
Total Revenue Change	-	
Total Revenue Over/(Under)	(363,464)	
Total 2001-02 Operating Expense	17,339,776	
Total 2001-02 Revenue	17,339,776	
Total 2001-02 Revenue Over/(Under)	-	
Total Base Budget Operating Exp	17,703,240	
Total Base Budget Revenue	17,339,776	
Total Base Budget Revenue Over/(Under)	(363,464)	

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Board Approved Changes to Base Budget

Salaries and Benefits	171,338	Increased for 1.0 Communication Tech. II addition, step advances and classification changes.
	(177,336)	Decrease funding for 8.0 PSE and transfer of one clerk III to Computer Ops ISF (IAJ).
	<u>(5,998)</u>	
Services and Supplies	47,324	Insurance cost increases from Risk Management.
	19,369	Increased in material purchases and outside telephone services to meet workload changes.
	250,000	Increase in rent for 800 mhz radio because of pending move to a new location.
	2,000,000	Increase in professional services for 800 mhz radio for a three-year contract to complete GIS Partial Base Map.
	<u>2,316,693</u>	
Other Charges	<u>(38,611)</u>	Decrease in interest charges on fully paid lease purchase loans.
Transfers In/Out	<u>78,068</u>	Increased administrative costs allocation & other internal cost transfer changes.
Depreciation	(184,622)	Decrease in 800 mhz radio depreciation for fully depreciated equipment.
	303,344	Increase in telephone operation depreciation to reflect new equipment purchases.
Total Depreciation	<u>118,722</u>	
Total Operating Expense	<u>2,468,874</u>	
Revenues	(1,500)	Decrease in county tel. dir. sales and coin commission.
	833,838	Increase in long distance revenues to reflect current workload and services trends.
Total Revenue	<u>832,338</u>	
Revenue Over/(Under) Exp	<u>(1,636,536)</u>	
Fixed Assets Expense		
Lease Purchase	10,940	Increase principal payments for new loans.
	<u>10,940</u>	